Jefferson County SWCD
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BOARD MEETING MINUTES
October 3, 2017
OSU Research Center ~ Madras, OR

Members Present:

Board:

Lloyd Forman (Zone 4)
Scott Samsel (At Large 1)
Brad Klann (Zone 2)
Rob Galyen (At Large 2)
Sean Vibbert (Zone 3)

Staff:

Debbe Chadwick
John Speece
Mark Goodwin
Adam Haarberg

Advisor: **Kirk Holcomb NUID**
Theresa Debardelaben ODA

SUMMARY OF BOARD MOTIONS

Motion #1: ***Motion made by Scott Samsel to approve the August 29, 2017 Board Minutes as presented. Second by Brad Klann. The motion passed unanimously.***

Motion #2: ***Motion made by Brad Klann to approve the Oct 3, 2017 financial activity report with as submitted. Second by Scott Samsel. Motion carried unanimously.***

Jefferson County SWCD Board Minutes ~ October 3, 2017

Call to Order:

The October 3, 2017 Jefferson County SWCD Board meeting was called to order by Chair Lloyd Forman at 12:07 PM with a quorum in place.

Approval of May 23, 2017 Board Minutes:

The board reviewed August 29, 2017 board minutes as presented. No changes were noted during the meeting.

Motion #1: ***Motion made by Scott Samsel to approve the August 29, 2017 Board Minutes as presented. Second by Brad Klann. The motion passed unanimously.***

Approval of Oct 3, 2017 Financial Activity Report:

Debbe took the board through the check register from August 29, 2017 through Oct 3, 2017 and the report of missing checks (none), the balance sheet, income statement and job/vendor reports as of Oct 3, 2017.

Current active grants are reported on and balanced per grant requirements and all payroll taxes and reports are paid and current. As funding continues to flux, and grants focus more and more towards on the ground costs, it will be imperative that the District continue to seek out other possible sources of funding as well as new conservation, soil, water, stewardship ideas.

The District continues to be solvent with all staff, project and basic administration costs covered.

Motion #2: ***Motion made by Brad Klan to approve the October 3, 2017 financial activity report with as submitted. Second by Scott samsel. Motion carried unanimously.***

Debbe had a discussion with the board regarding the Status of the Registered Agent on file which currently is Brad Klann. The board opted to just keep the Registered Agent as filed, and when that changes it will be updated.

Debbe also indicated to the Board that the SWCD Audit will be happening at the end of October, 2017. She will inform board of any issues brought up. The audit will be complete by the end of the year.

Watershed Council Activities:

John reported that the next Watershed Council meeting is scheduled for November 28, 2017. There is a Highway Cleanup scheduled for the section of road from the OSU Research Station to Cherry Lane (approximately) if anyone is interested in joining in. John is working on a Grey Foundation Education grant as OWEB is no longer funding education dollars/projects. John continues to seek projects with landowners at the top of Willow Creek who is interested in conservation work.

Conservation Technician Report:

Mark continues to work on CREP Jefferson County projects as well as providing Technical Assistance to many landowners in Jefferson County. Mark wrote a flood to sprinkler Small Grant for the Clowers property. One grant for a piping project was not funded by the Small Grant team as the resource benefit was just not seen as a high enough priority. He is also working on a Small Grant to do some pond expansions along the rim of Frog Springs. There will be another small grant to supplement the Red Band Ranch CREP project and to cut some juniper. Fall PSP Sampling is coming to a close and hopefully results of that will be forthcoming soon..

Trout Creek Project Update:

Adam reported that things are good with the Trout Creek project. He has been working on an offside watering facility on Middle Trout with 3 3l3ctri water GAPS for the CREP. He is fabricating some solar chargers to the fence as well as for the troughs. He participated in a semi-controlled burn in Ashwood area that did not take off very well. He continues to wait for FCC licensing to begin survey work on Little Trout as he purchased another Topcon Rover to replace the NRCS one that is now located in The Dalles. Adam mentioned that Juniper Cutting may now be an approved expense with BPA funding. Regarding Fish, Adam indicated that with the creek dropping they lost some fish as the pools went dry.

TRI COUNTY CREP:

John and Mark have been very busy with CREP in the Tri County area. They have been doing re-ups, a new contract was signed in Jefferson County and 6 additional CREP's were re-upped as well. CREP Program has signed 3 new landowners in Jefferson County for CREP over the summer months.

DIRECTOR REPORTS:

NUID: Kirk reported water off October 13, 2017 as of today. They have put out the bid to the top at 3700' for the lateral. The Habitat Conservation Plan is completed and now submitted for review which could take up to 5 years. The Conserved Water Application has not been submitted but hoping in the next month.

ODA: Review of the LAC Plan will be late February/Early March. Looking for some new Local Advisory Members if you want to nominate or let us know of someone.

Meeting was adjourned at 1:30 PM. The next meeting was set for November 28, 2017 pending quorum.

SAFETY Meeting: Continue to keep vehicles maintained, oil changed, tires rotated and checked. Have first aid kits up to date. Let Manager know where you will be working at all times. Winter weather is arriving so please drive safely.