

Jefferson County SWCD Board Minutes ~ November 28, 2017

Jefferson County SWCD
625 SE Salmon Avenue ~ Suite 6
Redmond, OR 97756
541-923-4358 X 101

BOARD MEETING MINUTES

November 28, 2017
OSU Research Center ~ Madras, OR

Members Present:

Board:

Lloyd Forman (Zone 4)
Sean Vibbert (Zone 3)
Curt Locke (Zone 5)
Scott Samsel (At Large 1)
Rob Galyen (At Large 2)

Staff:

Debbe Chadwick
John Speece
Mark Goodwin
Adam Haarberg

Advisor: Kirk Holcomb NUID
Theresa Debardeleben ODA
Tom Bennett NRCS

SUMMARY OF BOARD MOTIONS

Motion #1: *Motion made by Scott Samsel to approve the October 3, 2017 Board Minutes as presented. Second by Sean Vibbert. The motion passed unanimously.*

Motion #2: *Motion made by Scott Samsel to approve the November 28, 2017 financial activity report with as submitted. Second by Rob Galyen. Motion carried unanimously.*

Motion #3: *Motion made by Sean Vibbert to approve the 2018 Annual Meeting Date scheduled for February 8, 2018 at 9:30 AM at the 2018 Farm Fair held at the Jefferson County Fairgrounds.*

Motion #4: *Motion made by Scott Samsel to approve the changes reflected in the MOU Agreement between the Jefferson SWCD and the Middle Deschutes Watershed Council. Second by Rob Galyen. Motion carried unanimously.*

Jefferson County SWCD Board Minutes ~ November 28, 2017

Motion #5: *Motion made by Rob Galyen to approved the updated Jefferson County SWCD Discrimination and Workplace Harassment Policy. Second by Sean Vibbert. Motion Carried Unanimously.*

Call to Order:

The November 28, 2017 Jefferson County SWCD Board meeting was called to order by Chair Lloyd Forman at 12:02 PM with a quorum in place.

Approval of October 3, 2017 Board Minutes:

The board reviewed the October 3, 2017 board minutes as presented. No changes were noted during the meeting.

Motion #1: *Motion made by Scott Samsel to approve the October 3, 2017 Board Minutes as presented. Second by Sean Vibbert. The motion passed unanimously.*

Approval of November 28, 2017 Financial Activity Report:

Debbe took the board through the check register from October 3, 2017 through November 28, 2017 and the report of missing checks (none), the balance sheet, income statement and job/vendor reports as of November 28, 2017.

Current active grants are reported on and balanced per grant requirements and all payroll taxes and reports are paid and current. As funding continues to flux, and grants focus more and more towards on the ground costs, it will be imperative that the District continue to seek out other possible sources of funding as well as new conservation, soil, water, stewardship ideas.

The District continues to be solvent with all staff, project and basic administration costs covered.

Motion #2: *Motion made by Scott Samsel to approve the October 3, 2017 financial activity report with as submitted. Second by Rob Galyen. Motion carried unanimously.*

Debbe also indicated to the Board that the SWCD Audit has basically been completed and is waiting for the draft copy. She will inform board of any issues brought up. She was informed by Barnett & Co. CPA's that the Audit should be complete before the end of the year.

Debbe presented the 2018 Annual Meeting Resolution 2018-1 for Board Approval:

Motion #3: *Motion made by Sean Vibbert to approve the 2018 Annual Meeting Date scheduled for February 8, 2018 at 9:30 AM at the 2018 Farm Fair held at the Jefferson County Fairgrounds. Motion carried unanimously.*

The MOU between the Jefferson SWCD and the Middle Deschutes Watershed Council required some changes which were done by the Insurance Company Payne West to better reflect the

Jefferson County SWCD Board Minutes ~ November 28, 2017

insurance coverage provided from the District to Watershed Council members. Insurance requirements through OWEB have a new set of requirements, and this addresses those new requirements.

Motion #4: *Motion made by Scott Samsel to approve the changes reflected in the MOU Agreement between the Jefferson SWCD and the Middle Deschutes Watershed Council. Second by Rob Galyen. Motion carried unanimously.*

Motion #5: *Motion made by Rob Galyen to approved the updated Jefferson County SWCD Discrimination and Workplace Harassment Policy. Second by Sean Vibbert. Motion Carried Unanimously.*

Watershed Council Activities:

John reported that the next Watershed Council meeting is scheduled for November 28, 2017 @ 4:30 at the Aviation Building. The trash pickup along Hwy on October 10 included 7 people and 22 bags of trash were collected. John also reported working on Upper Willow on a SG for 100 Acre Juniper Cut, some Analog Beaver Dams on Willow Creek and some fencing along Newbill Creek. The Council received \$2500 on behalf of Redband Ranch to do some weed spraying. Adam will spray in the fall and again in the Spring 2018. Funding was from a PGE fund. John is also working to submit a grant to the Grey Family Foundation for some Education money, given that OWEB is no longer funding Education and Outreach projects. Juniper project along Willow Creek is complete, and the Council Capacity Grant Agreement has been signed with full funding.

Conservation Technician Report:

Mark reported that the Pesticide Stewardship Program sampling project has completed for the Fall. Results from the samples should be forthcoming this Spring. He continues to do outreach for his Agency Plains Technical Assistance Grant and has had good success gaining projects in Flood to Sprinkler, a ditch to pipe project and some pond expansions to contain water going over the rim into the Deschutes. He also secured a Juniper Cut Small Grant on some property in the Antelope Creek area. His CREP Project for Redband Ranch is coming along with planting scheduled for Fall 2018.

Trout Creek Project Update:

Adam reported that things are good with the Trout Creek project. This week the steelhead moved up the creek with Pit Tags; these are the latest fish over Bonneville but the earliest seen in the creek. He has received the new RTK GPS Survey Equipment (Rover and Data Collector) and those finally have received FCC Licensing. Adam used the new equipment on Little Trout Creek and it worked excellent! He will now be working on the Design for projects on Little Trout and get approval for those. On Friend's CREP there are three water crossings, and solar panels and offsite troughs have been installed. The District will continue to advocate for seed money for the Ashwood Fire Association to re-seed after burns.

Jefferson County SWCD Board Minutes ~ November 28, 2017

TRI COUNTY CREP:

John and Mark have been very busy with CREP in the Tri County area. They have been doing re-ups, a new contract was signed in Jefferson County and 6 additional CREP's were re-upped as well. CREP Program has signed 3 new landowners in Jefferson County for CREP over the summer months.

DIRECTOR REPORTS:

NUID: Kirk reported water is off! NUID is currently excavating 58-11 and the pipe will go in next week. He reported that the Conserved Water Application will be submitted by the end of next week. The Oregon Water Resources Conference is this week as well. He felt that they had enough Bureau of Reclamation funding for this winter's activities with 58-11.

ODA: The Local Advisory Committee (LAC) will meet March 6, 2018. Theresa is still looking for a few new LAC members. Rob Galyen and Sean Vibbert stated they would be interested and would be talking with Theresa after today's meeting.

NRCS: Tom stated that NRCS is working on under a Continuing Resolution with operating funding the same as last year. Next EQIP signup cutoff is March 16, 2018 for North Agency Plains.

Meeting was adjourned at 1:45 PM. The next meeting was set for January 23, 2018 pending quorum.

SAFETY Meeting: Continue to keep vehicles maintained, oil changed, tires rotated and checked. Have first aid kits up to date. Let Manager know where you will be working at all times. Winter weather is arriving so please drive safely and within weather conditions.